



San Carlo Junior National School

Mandatory Template 1:

Child Safeguarding Risk Assessment Template

Written Assessment of Risk of San Carlo J.N.S.

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of San Carlo J.N.S.

1. List of school activities

(insert list of school activities in this section)

- Daily arrival and dismissal of pupils
- Classroom teaching
- Recreation breaks for pupils
- Outdoor teaching activities
- Sporting activities
- Care of children with special needs including intimate care needs
- Curricular provision in respect of SPHE, RSE, STAY SAFE
- One to one teaching
- Training of school staff in Child Protection matters
- Student teachers undertaking teacher training placement in the school
- Sports coaching
- Students participating in work experience
- School outings
- Annual Sports Day
- Use of toilet/changing/shower areas in school
- Use of off-site facilities for school activities (library/school tours)
- Fundraising events involving students
- Care of pupils with specific vulnerabilities/needs such as pupils from ethnic minorities, members of the travelling community, LGBT children, pupils of minority religious faiths, children in care
- Administration of First Aid
- Administration of Medication
- Application of sanctions under the school's Code of Behaviour
- Use of external personnel to supplement the curriculum
- Prevention and dealing with incidents of bullying
- Use of Information Technology and Communication Technology
- Recruitment of school personnel including teachers, SNAs, caretaker, school secretaries, cleaners, coaches, guest speakers, visitors, contractors, volunteers
- Use of photography/video/other media to record school events
- After school use of school premises by other organisations

2. The school has identified the following risk of harm in respect of its activities -

(insert risks of harm identified in this section)

- Risk of harm due to inadequate supervision by school personnel
- Risk of harm not being recognised by school personnel
- Risk of harm due to inadequate Code of Behaviour
- Risk of harm from older pupils or unknown adults on the playground
- Possible risk of harm by teacher/other adult
- Risk of harm not being reported properly and promptly by school personnel
- Risk of physical Injury to pupils and staff
- Risk of harm due to bullying of child
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child receiving one to one teaching/coaching
- Risk of harm to child who is receiving intimate care
- Risk of harm to child from visiting coach
- Risk of harm due to inappropriate relationship/communications between a child and another child or adult
- Risk of inappropriate accessing/using computers, social media or phones while in school
- Risk of harm to the child caused by school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or person while child is participating in out of school activity e.g. school trip/outing to the library
- Risk of harm to the child from a visitor to the school

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

(insert the procedures in place to address risks of harm in this section)

- All school staff are provided with a copy of the school's Child Safeguarding Statement and DES procedures made available to all staff
- School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
- Copies of the Child Safe Guarding Statement and Risk Assessment are on display in the lobby area and in the main corridor.
- Tusla and PDST training completed by all staff
- The school implements a Supervision policy to ensure appropriate supervision of children during assembly, dismissal, during breaks and in respect of specific areas such as toilets etc.
- The school has recently reviewed it's Code of Behaviour
- The school has an Anti-Bullying Policy which adheres to the requirements of the DES Anti-Bullying Procedures for Primary and Post-Primary Schools
- The school fully implements it's SEN policy
- An Intimate care policy is in place
- The school implements SPHE, RSE and Stay Safe programmes in full
- The school has a Health and Safety policy
- A Visitors policy is in place
- The school implements a Student teacher policy
- A Work experience policy is in place

- The school has an SNA policy
- A School trip/outing policy is in place
- Vetting procedures are in place
- Retrospective vetting has been completed
- An Administration of medication policy is in place
- First Aid guidelines are followed
- A school accident/injury policy is in place
- The school follows a communication with parents policy
- The school follows an ICT policy
- An Internet safety policy is in place
- The school has a Data protection privacy statement and follows GDPR guidelines and procedures
- A Critical incident policy is in place
- The school follows a Physical Education policy
- A Substance use policy is in place
- The school has a Protected disclosures policy
- A Hire and use of school premises policy is in place
- The school has a Fundraising policy in respect of fundraising events
- The school has a plan for sharing communication around parental responsibilities towards the safe, smooth running of the school

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on ____/____/____

It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed: _____ Date: ____/____/____
Chairperson, Board of Management

Signed: _____ Date: ____/____/____
Principal/Secretary to the Board of Management